

APPENDIX A
Sample Letter
[Letterhead of Church]

[Date]

The City Clerk
141 Worth Street
New York, NY 10013

SAMPLE

Re: Marriage Officiant Registration

Dear Sir or Madam:

In reference to the above-captioned matter, please note that Rev. John Doe is the [associate] pastor of [name of church]_____. We hereby consent to his registration with the City Clerk,

Any further questions should be directed to the undersigned.

Sincerely,

John/Jane Doe
Title