



**THE CITY OF NEW YORK
OFFICE OF THE CITY CLERK
LOBBYING BUREAU**

**MICHAEL MCSWEENEY
CITY CLERK**

November 27, 2015

OFFICIAL COMMUNICATION

Please be advised that in order to provide filers with additional time to complete end of year reports, commencing on **December 1, 2015**, e-Lobbyist users can begin filing the following:

- (1) 2015 sixth periodic reports;
- (2) 2015 fundraising and political consulting reports;
- (3) 2015 client annual reports; and
- (4) 2016 statements of registration.

All reports are due on **January 15, 2016**. If you require an extension to file a report, you may request an extension in writing via mail, hand-delivery, or email at Lobbyist_Helpdesk@cityclerk.nyc.gov prior to the filing deadline.

Please note, a system-wide password reset for all e-Lobbyist users took place on June 1, 2015. Please contact us at Lobbyist_Helpdesk@cityclerk.nyc.gov or (212) 669-8171 if you have not yet reset your password or have any further questions.

Thank you in advance for your cooperation.